

## Interview Restrictions

Interviews accepted into the University of Alaska Fairbanks Oral History Collection *must be available* for public use. We cannot accept recordings where:

1. The narrator or other body must be consulted prior to each use of the interview. **Such a restriction severely reduces the circulation and usefulness of the tape and makes long term management impossible.**
2. Individuals and/or members of particular groups are forbidden to use the interview. **Both the UAF Oral History Program and the Rasmuson Library are firmly committed to the principles of intellectual freedom and will not accept any form of discrimination.**
3. The interviewer and/or narrator prohibits the UAF Oral History Program from making copies of the interviews and/or insists upon retaining the right to sell copies. **We need to be able to make copies of interviews for circulation, preservation, transcription purposes and for the narrators and their families.**

We do allow some *limited restrictions* to be placed on certain interviews under the following circumstances:

1. Interviews to be used in a book or other publication project can be restricted from public use for *no more than two years*. At the end of two years, the tapes will be made available to the public regardless of whether or not anything has been published.
2. Officials can restrict public access to their own interviews until they leave public office provided that they will be leaving office in *two years or less*. At the end of two years, the tape will be made available to the public regardless of whether or not they have left office.
3. Radio programs typically retain rebroadcast rights to interviews that they have produced unless they choose to relinquish that right to the UAF Oral History Program.

The Oral History Program requires that you observe the following guidelines if you wish to place a recording in the Oral History Collection:

1. All recordings received at the Oral History Program *must* have a UAF Release Form, signed by the interviewee, on file at the Oral History Program office within four (4) weeks of receipt of the recording by the Oral History Program.
2. Interviews *cannot* be restricted beyond the life span of the A/V medium. For example, it is pointless to restrict a tape for 100 years if the recording only has a shelf life of 10 years.
3. The UAF Oral History Program *does not* warehouse collections. Anyone seeking to have their tapes restricted from public use and stored for a period of time should consult commercial vendors who specialize in this service.
4. If copies of interviews are to be deposited with several institutions, *all* of the institutions should be named in the release form. If UAF is one of the named institutions, it should be *noted in the release* that we make our collections available to the public.